Wendover Dementia Support

Registered Charity no: 1182184

**Consent Form**

Wendover Dementia Support has been formed to help families supporting someone with dementia. In order for this help and support to be effective it is helpful if we are able to keep simple records of our previous conversations with you and your family. For example, address and contact details and information that you have given us about hobbies and likes and dislikes that help us plan activities in the Café.

Confidentiality and data protection are very important to us so we have created a secure, password-protected data base which is only accessible by the five senior dementia advisory volunteers. The information we have will only be used to plan the support we offer you and will not be passed on to a third party without your specific permission. You are able to request us to see any information we have at any time, either by a verbal or written request to any senior dementia advisory volunteer or by email - [wendoverds@gmail.com](mailto:wendoverds@gmail.com). Our organisation complies with the General Data Protection Regulations 2019. Our privacy policy is on our website [www.wendoverds.org.uk](http://www.wendoverds.org.uk).

*We / I give permission for Wendover Dementia Support to keep records of the information that our family have given them in order to facilitate the support they can offer us.*

* *We / I understand these records are password protected and only accessed by WDS senior dementia advisors in accordance with the GDPR regulations*
* *We/ I understand that the information will be treated as confidential and will not be shared with a third party without our specific permission unless there is a safeguarding issue.*
* *We/I know how to withdraw this permission at any time and request that our record be deleted.*

*We/I give permission for our situation to be discussed on a need to know basis with*

* *the volunteers that work in the café*
* *health and social care professionals*
* *our family/friends ( see overleaf for specific details and requests)*

*We / I give permission to appear in group photographs of the café which will be shown on WDS website to inform prospective visitors of Café activity,*

NAME: ………………………………………………….. DATE: …………………...

SIGNATURE …………………………………………………………………………..

*I am signing this on behalf of this person and their family*

NAME: …………………………… ………...RELATIONSHIP …………………….

WITNESSED:……………………………………………………………………………

We are happy for you to discuss our situation with:

Any member of my family

The following friends

*Name………………………………………………………………………………………………………*

*Email…………………………………….phone …………………………………………….*

*Name……………………………………………………………………………………………………….*

*Email……………………………………...phone……………………………………………….*

We do NOT want you to discuss our situation with the following person

*Name………………………………………………………………………………………………………*

**In an emergency**, we would want you to contact the following person in the first instance.

*Name…………………………………………………………Relationship……………………………………………..*

*Mobile……………………………………………………………………………………………………..*

*Landline……………………………………………………………………………………………………*

*Email……………………………………………………………………………………………………….*